

The MISS Foundation's Grief and Bereavement Conference
**Exploring Mindful Grief:
A Journey for Families and Professionals**
September 2, 3 & 4, 2010
Fiesta Resort
Tempe, Arizona

PRESENTER SUBMISSION FORM AND CHECKLIST:

Email DEADLINE Extended: February 26, 2010

Submit to: info@missfoundation.org

Questions: contact Kathy Sandler at benksandler@cox.net or 480-861-7511

Please submit the following information for consideration.

(*Please note asterisk items – these are important for our CEU's)

1. **Primary Speaker** (All conference education presentations are limited to three speakers)
Name
Credentials
Title
Organization
Mailing address 1
Mailing address 2
City
State/country
Telephone
Cell Phone
Email
2. **Speaker Bio (50 – 100 words)**
3. **Curriculum Vitae or Resume for each speaker**
 - a. Must include description of professional experience or areas of expertise, which contribute to involvement. This might include your educational background, publications or experience
3. **Objectives - Description of your Presentation ***
 - a. Must include a Title
 - b. Be as descriptive as possible and include a *minimum of three learning objectives**
 - c. Indicate what the participant will be able to do at the conclusion of the activity
 - d. An average of 2-3 objectives per hour is realistic
 - e. Objectives must be written with **measurable verbs** (e.g. “identify”, “describe”; do not use the terms “know”, “understand”, “learn”).
 - f. **Note:**
 - The objectives are derived from the overall purpose of the activity. Educational objectives are written statements that describe the learner-oriented outcomes, which may be expected as a result of participation in the educational activity. In the case of most CE activities, these statements describe knowledge, skills, and attitude changes that should occur upon successful completion of the activity. Determination of

objectives is a collaborative activity between planners and presenters.

- Learner-oriented outcomes are expressed in *measurable terms, identify observable actions, and specify one action or outcome per objective*. The number of objectives for the program should be sufficient to accomplish the intended purpose of the activity. It is recommended that objectives be limited to one or two per hour. Number each objective consecutively.
- In most cases an objective should have only one verb to make it easier to evaluate the learner's achievement of the objectives. Examples of behavioral verbs are included below. **Please note the words “learn”, “understand” and “know” are not measurable behavioral verbs.**

4. **Content and Organization of Presentation**

- a. General Outline
- b. Outline key points that will be addressed with each objective
- c. Length of Presentation (1-1.5 hours including discussion/questions)

5. **Identify Teaching Methods, Strategies, Material and Resources ****

- a. – I.e. lecture, power-point, discussion, role-play, video, experiential, hands on or support group
- b. **Note:**
 - Instructional methods that support attainment of the educational objectives must be used. The action indicated as the expected outcome determines the teaching strategies to be used. *For example*, a learning objective that requires the learner to successfully demonstrate a psychomotor skill should include teaching strategies that utilize demonstration and return demonstration.
 - An objective that requires a learner to describe a phenomenon would include teaching strategies such as lecture and discussion. In addition to teaching strategies that support the learning objectives, attention must be given to the fact that principles of adult learning should be evident in the selected strategies.
 - Teaching methods include but are not limited to: lecture and discussion, panel discussion, role play, questions and answers, demonstrations, practice, specific audiovisuals, etc. Materials and resources could include handouts, references, etc.

6. **Identify your Target Audience**

- a. Bereaved Parent/Family
- b. Professional
- c. Bereaved Parent/Family and/or Professional

7. **Identify your Content Level**

- a. Entry Level
- b. Intermediate Level
- c. Advanced Level

8. **Summary**

- a. Briefly write a 2 to 3 sentence summary to be used for the conference brochure.

➤ **Due to significant differences in accreditation body requirements we may contact you for additional information. Include as much information as possible to avoid repeated requests.**

You may also send your submission via snail mail to:

MISS Foundation and the Center of Loss and Trauma

ATTN: Dr. Joanne Cacciatore
2525 W Carefree Highway Building 7, Suite 148
Phoenix, AZ 85085
623.979.1000

When preparing your workshop, please keep the following in mind:

- We recommend that your workshop be limited to no more than three (3) presenters to ensure that each speaker has adequate time to speak.
- Whenever possible, use visual aids.
- If possible, provide vignettes in your presentation or research supporting your presentation
- If you are presenting in PowerPoint, we suggest that you expand your comments beyond simply reading your slides.
- Presenters accepted for presentation will be notified by **March 15, 2010**.
- *Presenters are responsible for travel, hotel, and related costs.*

We are seeking proposals for workshops on cutting edge topics including but not limited to:

- Grief, children & families
- Grief & Loss Support Groups
- Cultural Bereavement
- Child Abuse and Neglect
- Community Resources/Programs
- Foster Care
- Separation and Loss
- Childhood illness
- Bereavement Interventions
- Support Therapies: Art, Music, Pet Therapy
- Children and Families following Traumatic Experiences
- Research
- Self-Care Strategies
- Military related grief
- Suicide
- Spirituality/Mindfulness in Grief
- Intimate Relationships and Grief